

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee

**FROM:** Joyce Ealy, Chairman

**TIME:** Thursday, January 8, 2009 – 5:30 P.M.

**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
5. General Fund Budget Amendments:
  - A. Health Department
  - B. General Sessions Court
  - C. Sheriff's Department
  - D. Miscellaneous
6. Request from Juvenile Detention Center Director to Pay Down Compensatory time for Two Employees
7. Request from Drug Court Coordinator for Approval of Three-Year DUI Court Implementation Grant Application
8. Request from Exchange Club for Approval of Safe Haven Grant Application
9. Recommendation to Accept First Amendment to Agreement between Rutherford County, Rutherford County Board of Education and City of Murfreesboro for Construction and Use of Tennis Courts at Old Fort Park
10. General Purpose School Fund Budget Amendment
11. Other Business

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**To also include items that may be forwarded by Steering Committee & Public Works Committee after agenda is mailed.**

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cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the December 4, 2008 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will present the Fund Condition Report for the month ending December 31, 2008.
4. Mrs. Lois Miller, Insurance Director will present the monthly Insurance Report.
5. **General Fund Budget Amendments:**

- A. The Health Department Director will be requesting approval of the following budget amendment to adjust the county's budget for the state supported Health Department so that it agrees with the state's contract documents:

Decrease Revenue:	101-46310 – Health Department Prg. -	\$33,100
Decrease Expend.:	101-55190-348 – Postal Charges -	\$13,800
	101-55190-349 – Printing, Stationary & Forms -	1,000
	101-55190-499 – Other Supplies/Materials -	18,300

- B. The General Sessions Court Judges will be requesting approval of the following budget amendment to provide sufficient funding for the Travel Account to cover various conferences:

From:	101-53300-709 – Data Processing Equipment -	\$ 800
	101-53300-719 – Office Equipment -	800
To:	101-53300-355 – Travel -	\$1,600

- C. The Sheriff's Department will be requesting approval of the following budget amendments and transfers to provide additional funding for inmate clothing, communications equipment, lektrier supplies, and office supplies for the Sexual Offender Registry:

From:	101-54210-189 – Jail Other Salaries/Wages -	\$20,000
To:	101-54210-441 – Jail Prisoners' Clothing -	\$20,000
From:	101-54210-451 – Jail Uniforms -	\$15,000
To:	101-54110-708 – Sheriff Communications Equipment -	\$15,000
From:	101-54110-196 – Sheriff In-Service Training -	\$ 2,028
	101-54110-320 – Sheriff Dept. Dues -	1,000
	101-54110-437 – Sheriff Dept. Periodicals -	195
	101-54110-435 – Sheriff Dept. Office Supplies -	1,777
To:	101-54110-719 – Sheriff Dept. Office Equipment -	\$ 5,000
From:	101-34157 – Reserve for Sex Offender Registry -	\$ 1,500
To:	101-54160-435 – Office Supplies/Sex Offender Registry -	\$ 1,500

- D. Approval of a budget amendment will be requested to recognize proceeds of approximately \$60,000 for the settlement regarding the PAWS HVAC and to appropriate a portion of the proceeds for legal fees. The exact amount was not known at the time of this mailing.

6. The Juvenile Detention Center Director will be requesting approval to pay down the compensatory time for two employees.
7. The Drug Court Coordinator will be requesting permission to apply for a 3-year Federal Implementation Grant for the DUI Court in the amount of \$350,000 which requires a 25% local match amounting to \$116,667.
8. The Exchange Club will be requesting permission to apply for a Safe Haven Grant, which will be 100% funded. The County will be the conduit for the grant funds.

## Explanation of Agenda Items (cont'd)

9. The Property Management Committee has recommended accepting the First Amendment to Agreement between Rutherford County, Rutherford County Board of Education and the City of Murfreesboro for construction and use of tennis courts at Old Fort Park. The bid for the construction of 16 tennis courts at the Agriculture Extension property on Old Fort Parkway came in well over the budgeted amount. Mayor Burgess met with City of Murfreesboro officials advising that the County would sell the remainder of its lease on the old Ag Building to the City and presented the proposed First Amendment to Agreement. The First Amendment provided for the City to fund \$675,000 in addition to the \$1,200,000 the County has funded for the tennis courts plus whatever other enhancements the City may wish to construct. Under the amendment, the County will relinquish the lease on the old Ag Building effective July 1, 2009.

10. **General Purpose School Fund Budget Amendments:**

The Director of Schools will be requesting approval to reallocate a total of \$227,334 in already budgeted classified pay and \$35,461 in related benefits. There are no new funds being used or other funds being shifted to classified staff. \$133,625 of the labor is for reallocating some special education dollars to cover needed positions, reallocating school clerical hours to match the actual staffing, and changing the coding for the Hands on Science part-time staff.

The rest of the amendment covers the classified bonus that the Board approved to match the state teacher bonus. The amendment reallocates 0.97% of the total classified pay budget.

11. Other Business